

City of Tioga

Commercial Permit Submittal Requirements

Construction Document Submittals: Two (2) copies of the completed set of construction are required for plan review. Construction documents must be submitted along with completed permit application and information s.

Additional sets of plans will be required for sprinkled buildings.
The City may require additional documents if necessary.

Note: Drawings labeled "not for construction" and "for pricing only" are not acceptable.

Professional License: Each drawing and document be sealed, signed, dated, and designed by a State of Texas Registered Architect, Registered Engineer, Registered Interior Designer, where applicable as required by the State of Texas Engineers and Architect Practice Act.

Required Drawings and Documents: Drawings scaled, dimensioned and of sufficient clarity.

- 1) Site Plan (Plat must approved and released from P&Z)
- 2) Floor and roof plans
- 3) Exterior elevations
- 4) Door, window, and hardware schedules
- 5) Construction details, interior elevation and finish schedules
- 6) Structural plans: foundation, roof, floor, and wall details
- 7) Mechanical, electrical, and plumbing plans (pluming and electrical including riser diagram)
- 8) Energy compliance report
- 9) Asbestos Survey for renovation or demolition projects
- 10) TDLR number for projects over \$50,000 in valuation

City of Tioga

Commercial Plan Review Checklist

Project Name: _____

Project Address: _____

Project Valuation: _____

Contact Person: _____

Phone #: _____ Fax #: _____

Date Received: _____

Permit Application _____

(2) Sets of Plans _____

TDLR: (If over \$50,000 Value) _____

Energy Compliance Report _____

Asbestos Report _____

Application for Water/Sewer Tap
(If required) _____

Plans for culvert (if required) _____

City of Tioga

Commercial Permit Application

Permit #:
Project Name:
Project Description:
Square Footage:
Valuation:

Owner:	Phone #:
Address:	
Contact Person:	Phone #:

Contractor	E-Mail Address	Phone #	License #
Engineer			
Architect			
General Contractor			
Plumbing Contractor			
Electrical Contractor			
Mechanical Contractor			

A permit becomes null and void if work or construction authorized is not commenced within 180 days or of construction or work is suspended or abandoned for a period of 180 days at any time after work has commenced.

A certificate of occupancy must be issued before any building is occupied.

Applicant Signature:	Date:
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OFFICE USE ONLY BELOW

Approved by:		Date Approved :	
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Building Permit Fee:		Total Fees:	
Plan Review Fee:		Issued Date:	
Inspection Fee:		Issued By:	
Water Impact Fee:		Project #	
Water Tap Fee:			
Sewer Impact Fee:			
Sewer Tap Fee:			
Other Fee:			

City of Tioga

600 N. Main

Tioga, TX 76271

940-437-2351

City of Tioga

APPLICATION FOR WATER AND/OR SEWER TAP

Date: ____/____/____

Name of Applicant: _____

Mailing Address: _____

Phone Number: _____

Request for: ____ Water Tap Size: $\frac{3}{4}$ " 1" 1 $\frac{1}{2}$ " 2" 4" 6"
 ____ Sewer Tap

____ Residential ____ Commercial

Address of Property to receive Tap: _____

_____.

The property is: ____ located within the City Limits, ____ located outside the City Limits

I am submitting an application for a Water and/or Sewer tap at the address referenced above. I am requesting that the City of Tioga review my request and contact me regarding the cost of the tap fee and any additional work that may be required in order to install said tap.

I agree that the tap fee, along with the fee for any additional work that may be required must be paid to the City of Tioga prior to connection to the City water and/or waste water system.

Signature of Applicant

City of Tioga

APPLICATION FOR APPROVAL OF CULVERT

Date: ____/____/____

Name of Applicant: _____

Mailing Address: _____

Phone Number: _____

Address of Property where culvert(s) will be installed:

_____.

Length of proposed culvert(s): _____.

I am submitting an application for approval of culvert size (diameter and length) at the address referenced above. I am requesting that the City of Tioga review my request and contact me regarding the size of the culvert(s) that I will be required to install.

I have attached a site plan with the proposed sites for the culverts clearly marked.

Signature of Applicant